



SCRIP Program – Policies & Guidelines

- 1) All orders are due on scheduled order date at 8:30 AM.
- 2) All SCRIP orders must be accompanied by cash or check payable to PALS - SCRIP. No credit will be given. You may also choose Presto Pay (\$.15 cost per transaction) when placing your order online.
- 3) SCRIP payments are not tax deductible because you receive dollar for dollar value.
- 4) If your check is returned because of non-sufficient funds (NSF), you will be charged a \$35 fee payable to PALS - SCRIP. This must be paid before your next SCRIP order is placed.
- 5) Summaries of family accounts are available online. PALS - SCRIP will provide each participating family with a summary of their purchases and profit earned at the end of each fiscal year (our fiscal year ends June 30).
- 6) SCRIP is purchased on your behalf and is not returnable (except in cases of faulty cards).
- 7) When you pick up your SCRIP order, open it and verify its accuracy. In the unlikely event you should find a discrepancy in your SCRIP order, please contact the SCRIP Program Coordinators as soon as possible. You will be required to leave your order with the distributor. Do not sign for the order. Your signature on the Order Pickup List indicates you have received your order in its entirety.
- 8) Treat your SCRIP certificates and cards like they are cash. They should be handled accordingly. Parent Association of Lincoln School, Inc. will not be responsible for certificates and cards that are lost, stolen, or misplaced while in your possession.
- 9) You must sign a 'WAIVER OF RESPONSIBILITY' form before SCRIP will be released to anyone other than you. These forms will be kept on file. PALS – SCRIP requires the pick-up person to be at least 18 years of age.
- 10) School Fee Vouchers will not be issued if the family's portion of the profit is less than \$10.00. Funds raised will not carry over from school year to school year.

First Name: _____ Last Name: _____

Street Address: _____

City: _____

Phone #: _____

E-mail Address: _____

I have read and understand the policies and guidelines listed above, and I agree to abide by these policies.

Signature

Date

Check here if you wish to apply your rebate to PALS. Applies only if your rebate is over \$10.00

7/2011

"The opinions expressed (information provided) are not sponsored or endorsed by the Port Washington – Saukville School District or its personnel."